

**NATIONAL FOOTBALL MUSEUM**  
**HALL OF FAME**  
**ELIGIBILITY AND SELECTION POLICY**  
**1 SEPTEMBER 2024**

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## 1. Introduction

- 1.1 The National Football Museum (“**NFM**”) (a registered charity in England and Wales with Charity Number 1050792 whose registered office is at Cathedral Gardens, Manchester, M4 3BG) is the national museum for football and is now custodian to the world’s largest collection of football objects and archives.
- 1.2 In 2019 the NFM relaunched its Hall of Fame. The Hall of Fame aims to showcase football in its entirety and as part of this endeavour, the NFM is committed to achieving 50% female representation across the game. The purpose of the Hall of Fame is to recognise and celebrate those who have significantly contributed to and become role models of English football. It showcases all Coaches, Managers, Players, Referees and/or Support Personnel (as defined below) equally who achieved competitive excellence and made significant contribution towards the development of the game.
- 1.3 The purpose of this document is to provide a clear, just and fair process through which nominations may be made to induct individuals to the Hall of Fame (this “**Policy**”). This policy is also intended to provide a clear, just and fair process in any case where there is an actual or alleged breach of this Policy by an individual inducted to the Hall of Fame. The NFM also agrees that in any case where there is an actual or alleged breach of this Policy by an individual inducted to the Hall of Fame who has been recognised as having an intellectual impairment, in considering whether or not there has been any such breach, the NFM shall reasonably consider and take into account the nature and effect of the impairment. The NFM will in good faith hear reasonable representations relating to this. This Policy reflects the NFM’s commitment to providing fair, inclusive, and non-discriminatory opportunities for all.
- 1.4 The NFM undertakes to make available (on request) electronic copies of this Policy as amended from time to time. Electronic copies of this Policy are available on the NFM website (the “**Website**”). The Website will also contain contact details in the event that (i) any person is unable to download this, Policy; and/or (ii) any person requires this Policy in another form, for example, in braille or large print. All requests will be considered on their merits on a case-by-case basis. In circumstances where an individual has been classified as having an intellectual impairment, the NFM shall use all reasonable endeavours to communicate the contents of this Policy to such individual in the most appropriate manner.

## 2. Definitions and Interpretations

- 2.1 The following terms have the following meanings:

<b>Agency</b>	the public relations agency appointed by NFM to support the Hall of Fame as in place from time to time;
<b>Applicable Laws</b>	any and all: laws, statutes, regulations, decisions, rulings, directives, codes of practice, government policies, enactments or instruments (including national, regional, local or principal laws, regulations or by-laws of any kind whatsoever) relevant to this Policy;
<b>Chair</b>	the independent chairs of the Executive Panel and Main Panel appointed in accordance with this Policy;
<b>Club</b>	any football club licensed by and/or affiliated with The Football Association to which a Coach, Manager, Player and/or Support Personnel has been officially engaged from time to time (including any club to which the Player’s registration was temporarily transferred);

<b>Coach</b>	individuals who have coached in football Club(s) within England;
<b>Data Protection Legislation</b>	all applicable laws relating to data protection, the processing of personal data and privacy, including: the Data Protection Act 2018, the General Data Protection Regulation (EU) 2016/679 (EU GDPR) and UK General Protection Regulation (UK GDPR) , the Privacy and Electronic Communications (EC Directive) Regulations 2003 (as may be amended by the proposed Regulation on Privacy and Electronic Communications), and any other data protection and/or privacy legislation applicable in the UK from time to time, (each as amended, updated, replaced or re-enacted from time to time and including all subordinate legislation made from time to time under or giving effect to the same) and references to “sensitive personal information” have the meaning set out in, and will be interpreted in accordance with, such applicable laws;
<b>Eligibility Criteria</b>	Hall of Fame Nominee eligibility criteria as determined by the NFM from time to time;
<b>Executive Panel</b>	the Selection Panel appointed by the NFM for a maximum term of 3-years to consider the shortlist of Nominees identified by the Main Panel for induction into the Hall of Fame. The Executive Panel consists of 15 members including the NFM Chief Executive Officer and/or a representative from the NFM's Senior Leadership Team;
<b>Football Rules</b>	the rules and regulations from time to time in force of The Football Association, League or Club under the auspices to the extent that they relate or apply to Coaches, Managers, Players, Referees and/or Support Personnel;
<b>Inductee</b>	a Nominee who meets the Eligibility Criteria and has been selected by the Selection Panel to join the Hall of Fame;
<b>League</b>	any football league licensed by and/or affiliated with The Football Association to which a Coach, Manager, Player, Referee and/or Support Personnel has been officially engaged from time to time;
<b>Main Panel</b>	the Selection Panel appointed by the NFM for a maximum term of 3-years to identify a shortlist of Nominees for consideration by the Executive Panel. The Main Panel consists of 25 members including a representative from the NFM's curatorial team;
<b>Manager</b>	individuals who have managed a football Club(s) within England;
<b>Nomination</b>	a nomination made by a Nominator which is received in accordance with the processes laid down in this Policy identifying a Nominee for consideration as an Inductee into the Hall of Fame;

<b>Nomination Window</b>	the three periods as contained within <b>Appendix 1</b> , within which Nominations may be submitted;
<b>Nominator</b>	the individual or representative submitting a Nomination;
<b>Nominee</b>	retired Coach, Manager, Player, Referee and/or Support Personnel nominated to be inducted into the Hall of Fame;
<b>Player</b>	any player who has competed for a Club(s);
<b>Referee</b>	any FA-qualified referee (as defined under the rules of The Football Association as in place from time to time);
<b>Selection Panel</b>	the Main Panel and Executive Panel appointed by the NFM to review Nominations and identify Inductees for the Hall of Fame;
<b>Selection Panel Members</b>	individuals selected by NFM to form the Selection Panel. These individuals form a diverse representation from across the football sector within England;
<b>Support Personnel</b>	individuals who have worked in football Club(s) within England as support staff to Coaches, Players and Managers in relation to football performance based matters. Such individuals are commonly known as “backroom staff”; and
<b>The Football Association</b>	the national governing body for football in England.

- 2.2 References to “include” and “including” in this Policy are to be construed without limitation.
- 2.3 Clause, Appendix and other headings shall not affect the interpretation of this Policy.
- 2.4 Appendices form part of this Policy and shall have effect as if set out in full in the body of this Policy. Any reference to this Policy includes Appendices.
- 2.5 Unless the context otherwise requires, words in the singular shall include the plural and in the plural shall include the singular.
- 2.6 A reference in this Policy to any other document is a reference to such the other document as varied from time to time.
- 2.7 A reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time and shall include all subordinate legislation made from time to time under that statute or statutory provision.
- 2.8 A reference to any body or entity includes a reference to any successor or replacement of such body or entity.
- 2.9 Any obligation not to do something includes an obligation not to allow that thing to be done.

### 3. **The Policy Objectives**

The objectives of this Policy are to provide a comprehensive, fair and equitable process by which Nominees may establish their eligibility for induction into the Hall of Fame.

#### 4. **Application of the Policy**

- 4.1 This Policy came into effect on 1 September 2024.
- 4.2 This Policy shall apply to all Nominees (including the Chair's Nominee(s)) and Inductees.
- 4.3 This Policy shall not apply to Clubs and Leagues which are not licenced by, affiliated with, sanctioned by or operating under the jurisdiction of The Football Association.
- 4.4 This Policy shall not apply to coaches, managers, players, referees and support personnel who are not or have not participated in football in a Club and/or League licenced by, affiliated with, sanctioned by or operating under the jurisdiction of The Football Association.

#### 5. **Power to Change, Rescind or Add to the provisions of the Policy**

- 5.1 In the event an issue arises that is not foreseen in this Policy, it will be addressed by the NFM in a manner that protects and promotes the objectives identified in this Policy.
- 5.2 The NFM is committed to reviewing this Policy periodically which may be amended from time to time by the NFM.

#### 6. **Laws**

The laws of England and Wales shall apply to this Policy.

#### 7. **Jurisdiction**

The courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this Policy.

#### 8. **Nominee Support**

- 8.1 Parents, or other persons with parental responsibility for a Coach, Manager, Player, Referee and/or Support Personnel aged under 18 ("**Minor**") understand and agree, in respect of the Minor for which they have legal responsibility, for the Minor as a Nominee to be bound by all aspects of this Policy.
- 8.2 Any individual seeking information on the application of this Policy should contact the NFM for assistance at [HOF@nationalfootballmuseum.com](mailto:HOF@nationalfootballmuseum.com)

#### 9. **Nominations**

- 9.1 Anybody can nominate a Coach, Manager, Player, Referee and/or Support Personnel to be considered for induction into the Hall of Fame, subject to meeting the Eligibility Criteria contained within Clause 10 below.
- 9.2 Nominations are received three times a year in accordance with the Nomination Window included at **Appendix 1**.
- 9.3 Nominations must be made in writing by completing the Hall of Fame "**Nomination Form**" enclosed within **Appendix 2**. Copies of the Nomination Form can also be accessed via the Website and/or be contacting the NFM at: [HOF@nationalfootballmuseum.com](mailto:HOF@nationalfootballmuseum.com)
- 9.4 Completed Nomination Forms must be submitted in accordance with the Nomination Window and returned to:

**Email:** [HOF@nationalfootballmuseum.com](mailto:HOF@nationalfootballmuseum.com)

**Post:** Hall of Fame Nomination, National Football Museum, Todd Street, Cathedral Gardens  
M4 3BG

9.5 The NFM will not take account of any verbal or other form of nomination, or any Nomination Form received after the Nomination Window or by alternate delivery means than those included at Clause 9.4 above; meaning that no person shall have any legitimate expectation to have Nominated other than through following the processes contained within this Policy. Similarly, Nominations received after the Nomination Window will not be considered within the next Nomination Window unless the Nomination is resubmitted within the applicable Nomination Window.

9.6 In making a Nomination, the Nominator acknowledges and agrees as follows that they are not aware of any reason why the Nominee should not be inducted into the Hall of Fame.

## 10. **Chair's Choice**

10.1 The Executive Panel Chair shall have the right, at their absolute discretion, to nominate a Coach, Manager, Player, Referee and/or Support Personnel who has either retired from or is currently participating in, and contributing to English football ("**Chair's Nomination / Nominee**").

10.2 The Chair's Nominee is eligible to be considered for induction into the Hall of Fame subject to the Eligibility Criteria as set out in Section 11 below, being met. Subject to that criteria, no Chair's Nominee is excluded from consideration.

10.3 The NFM Board will be notified of the Chair's Nomination prior to the Chair's Nominee being inducted.

10.4 Any objections by the NFM Board to the induction of the Chair's Nominee must be made in writing within seven-days to the Chair and Executive Panel.

10.5 All objections will be reviewed by the Executive Panel within seven-days; following which a decision will be made as to whether the Chair's Nominee is to be inducted.

10.6 Once approved for induction, the Chair's Nominee shall be inducted into the Hall of Fame in accordance with Section 15 of this Policy.

10.7 Where no objections are made by the NFM Board, the Chair's Nominee shall be inducted without any further approval requirement. For the avoidance of doubt, the Chair's Nominee is not subject to approval from a Selection Panel and/or subject to the Selection Process as contained within Sections 12, 13 and 14 of this Policy.

## 11. **Eligibility Criteria**

11.1 All Nominees are eligible to be considered for induction into the Hall of Fame subject to the Eligibility Criteria being met. Subject to that criteria, no Nominee is excluded from consideration.

11.2 Upon receipt of the Nomination Form all Nominees will be notified in writing of their Nomination. Such notification shall contain a deadline by which a Nominee may withdraw their Nomination prior to the Selection Process (as contained within Section 14 below) beginning. Nomination withdrawals must be submitted in writing to [HOF@nationalfootballmuseum.com](mailto:HOF@nationalfootballmuseum.com)

11.3 In continuing with the Nomination, the Nominee acknowledges and agrees as follows that they are not aware of any reason (including those listed within Section 11.4 below) why they should not be inducted into the Hall of Fame.

11.4 Any Nominee who wishes to be eligible for consideration to be inducted into the Hall of Fame, as a condition to such eligibility, and subject always to the confidentiality provisions set out in this Policy shall:

- 11.4.1 Be a retired Coach, Manager, Player, Referee and/or Support Personnel;
- 11.4.2 Have coached, managed, played and/or refereed football in England at elite level for a minimum of 5-years;
- 11.4.3 Have a profile, persona and values which are aligned to the values, brand and ethos of the NFM;
- 11.4.4 Have made a tangible and evidence-based outstanding contribution towards English football based on any of the following 3 principles:
  - 11.4.4.1 **Achieved significant success with a Club, League and/or the English national programme** – including considerable competitive achievements in elite English football as a Coach, Manager, Player, Referee and/or Support Personnel; or
  - 11.4.4.2 **Changed the game for the greater good** - significantly contributed to the ongoing development of English football, acting with integrity to enhance the diversity, inclusivity and positive impact of the game; or
  - 11.4.4.3 **Pioneered or championed inclusion and/or diversity** (directly or indirectly) - actively advocated for football to be diverse, inclusive and accessible for all.
- 11.4.5 fully comply with this Policy;
- 11.4.6 cooperate promptly and in good faith with the NFM and Selection Panel in the discharge of their respective responsibilities under this Policy, including to provide them with all of the information they request;
- 11.4.7 when providing information pursuant to this Policy provide accurate and complete information, and not provide any information in bad faith or for an improper purpose;
- 11.4.8 be respectful and behave in a correct and proper manner (including not abusing, neglecting, harming or discriminating others or act in a way that may be interpreted as such) including by not doing anything which brings the sport of football, the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
- 11.4.9 not be convicted of any criminal offence which the NFM believes would adversely affect the reputation of the sport of football, the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
- 11.4.10 not make any public statement (whether verbally or in writing) which is defamatory or derogatory in relation to the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
- 11.4.11 to the fullest extent permitted and required under Data Protection Legislation and other laws of the United Kingdom (and any other applicable jurisdictions) consent to the collection, processing, disclosure, and use of information (including their sensitive personal information) as required to implement and apply this Policy effectively and efficiently; and
- 11.4.12 follow the procedures set out in this Policy and not to bring any proceedings in any court or other forum that are not set out in this Policy.
- 11.5 If, in NFM's discretion, a case arises that requires further consideration under this Policy, that matter will be dealt with in accordance with this Policy.



- 11.6 A Nominee may revoke at any time, with or without giving reasons, the Nomination and/or any consents granted as part of their Nomination, in which case they will be deemed to have withdrawn from the Nomination process and shall no longer be considered for induction to the Hall of Fame.

## 12. **Selection Panel**

- 12.1 The purpose of the Selection Panel is to ensure:

12.1.1 all Nominations are reviewed, considered, and scored in a comprehensive, consistent, fair, equitable and transparent manner in accordance with the Hall of Fame Scorecard (**Appendix 3**) and Eligibility Criteria; and

12.1.2 fair and just representation from across the football sector within England.

- 12.2 The Selection Panel shall be selected by the NFM and the contracted agency, with fair and just representation from across the football sector within England. Selection Panel Members may include historians, media, industry leaders and existing Hall of Fame Inductees who are highly knowledgeable about football, its history, its coaches, managers, players, referees, support personnel ("backroom staff") and personalities.

- 12.3 Selection Panel Members are appointed in accordance with the NFM "**Selection Criteria**" as in place from time to time to ensure the groups are the most appropriate representatives of football.

- 12.4 The Selection Panel consist of two decision making bodies:

12.4.1 the "**Main Panel**" which shall consist of a maximum of 25 members; and

12.4.2 the "**Executive Panel**" which shall consist of a maximum of 15 members.

- 12.5 The Main Panel and the Executive Panel shall both consist of a Chair who shall be appointed by NFM in accordance with the Selection Criteria as in place from time to time.

- 12.6 The Main Panel is responsible for reviewing all Eligible Nominations from those received in each Nomination Window following which the Main Panel shall score these Nominations in accordance with the Hall of Fame Scorecard as contained within **Appendix 3**. Up to 10 Nominees (the highest scoring) shall proceed to the next stage of the Selection Process and will be referred to the Executive Panel (the "**Longlist**").

- 12.7 All Nominees not selected to form part of the Longlist shall be notified in writing along with their Nominator.

- 12.8 The Executive Panel is responsible for scoring the Longlist in accordance with the Hall of Fame Scorecard (as contained within **Appendix 3**). The three highest scoring Nominees shall be inducted into the Hall of Fame.

- 12.9 Selection Panel Members are required to declare any conflicts of interest, which will be reviewed by the NFM and the Agency. Conflicts of interest shall be reported to the NFM's Board of Trustees if appropriate.

- 12.10 Selection Panel Members may serve a maximum of 3-years on the Executive Panel and a maximum of 3-years on the Main Panel.

## 13. **Selection Panel Obligations**

- 13.1 Selection Panel Members consent to being bound by all Applicable Laws, Football Rules, Data Protection Legislation, this Policy and/or any other rules or regulations in place under the auspices of the NFM from time to time.

- 13.2 Selection Panel Members shall:
- 13.2.1 cooperate promptly and in good faith with the NFM;
  - 13.2.2 be respectful and behave in a correct and proper manner (including not abusing, neglecting, harming or discriminating others or act in a way that may be interpreted as such) including by not doing anything which brings the sport of football, the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
  - 13.2.3 inform the NFM of any criminal offence or convicted which may adversely affect the reputation of the sport of football, the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
  - 13.2.4 not make any public statement (whether verbally or in writing) which is defamatory or derogatory in relation to the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
  - 13.2.5 to the fullest extent permitted and required under Data Protection Legislation and other laws of the United Kingdom (and any other applicable jurisdictions) consent to the collection, processing, disclosure, and use of information (including their sensitive personal information) as required to implement and apply this Policy effectively and efficiently; and
  - 13.2.6 follow the procedures set out in this Policy and not to bring any proceedings in any court or other forum that are not set out in this Policy.
14. **Selection Process (also see Selection Process Flowchart – Appendix 4)**
- 14.1 Nominations are received three times a year in accordance with the Nomination Window as contained within **Appendix 1**.
  - 14.2 Within 14-days following the deadline of each Nomination Window as contained within **Appendix 1**, the NFM and the Agency shall review all Nomination Forms received in accordance with Section 9 above and identify those which fulfil the Eligibility Criteria ("**Eligible Nomination**"). The Eligible Nominations shall progress to the next stage of the Selection Process for further consideration (the "**Longlist**").
  - 14.3 All Nominators and Nominees of the Nominations which did not fulfil the Eligibility Criteria and did not form part of the Longlist shall be notified in writing. In the event that the Nominee wishes to reapply, they are eligible to do so within the next Nomination Window.
  - 14.4 In accordance with **Appendix 1**, 14-days of the Longlist being identified the NFM shall notify the Nominees of the Selection Panel Members as soon as practicably possible. At the time of appointment, the Selection Panel shall be provided with a copy of the Hall of Fame Scorecard, Eligibility Criteria and this Policy.
  - 14.5 Upon notification of the Selection Panel Members, if a Nominee wishes to object to the appointment of a Selection Panel Member the objection must be made in writing within 7-days. The Nominee must include the basis of that objection. Unless the applicable Selection Panel Member withdraws or the other Selection Panel Members support the objection, the Chair of the Selection Panel (unless the Chair is the subject of the objection in which case the NFM shall decide), shall determine the matter and shall, if necessary, request that the NFM appoint a replacement Selection Panel Member. If no such objection is received within that 7days, the identity of the Selection Panel Members shall be deemed accepted by the Nominees.
  - 14.6 Within 14-days of being appointed, the Main Panel shall convene remotely to discuss the Longlist of Nominations and to determine whether further information from the Nominees is required in order to fully assess the Nomination.

- 14.7 If the Main Panel requires further information or clarity from the Nominee such information must be provided in accordance with the deadline set by the Main Panel. In the event that further time is required, the Nominee must write to the Main Panel to request such an extension.
- 14.8 As part of the Nomination process, the Main Panel may need to interview third parties associated with the Nominee for example Club representatives. If so, the Main Panel shall write to the Nominee to obtain the consents and waivers necessary to allow the Main Panel to contact the appropriate parties.
- 14.9 Once the Main Panel is satisfied with the information provided, it shall convene within 14-days to determine the outcome of the Nominations and identify a Shortlist of Nominees (a maximum of 10 Nominees).
- 14.10 The Main Panel's decision will be final and binding.
- 14.11 All Nominators and Nominees of the Nominations which did not fulfil the Eligibility Criteria and did not form part of the Shortlist shall be notified in writing. In the event that the Nominee wishes to reapply, they are eligible to do so within the next Nomination Window.
- 14.12 The Executive Panel will then be convened to review and score the Shortlist in accordance with the Hall of Fame Scorecard.
- 14.13 The Executive Panel shall identify up to three Nominees to be inducted into the Hall of Fame per Nomination Window. A maximum of nine Inductees will be inducted into the Hall of Fame per year.
- 14.14 The Executive Panel's decision will be final and binding.
- 14.15 All Nominators and Nominees will be notified in writing as to the outcome of their Nominations. Those Nominees wishing to reapply shall be invited to do so. Where a Nominee does reapply at this stage of the Selection Process their Nomination shall automatically be included within the Longlist for consideration by the Main Panel. The Main Panel shall not be informed of the Executive Panel's original decision in order to avoid any form of influence over the Main Panel's decision. For the avoidance of doubt, Nominations are only eligible for one re-submission.
- 14.16 In its decision making, the Selection Panels will consider the following factors:
- 14.16.1 the scoring criteria as contained within the Hall of Fame Scorecard;
  - 14.16.2 the Eligibility Criteria; and
  - 14.16.3 any other factor that it deems necessary pursuant to this Policy.
15. **Induction**
- 15.1 Inductees shall not portray themselves as Inductees within the media or otherwise until such time as they have been provided with written confirmation pursuant to this Policy.
- 15.2 Inductees shall receive a Hall of Fame induction pack which shall contain details about the Hall of Fame and their role as an Inductee including information about their profile page on the Website and details about potential inclusion within NFM displays, objects, and/or campaigns; and
- 15.3 Inductees shall enter into a Hall of Fame Agreement prior to being inducted into the Hall of Fame.
16. **Inductee Obligations**
- 16.1 Inductees shall comply with the terms of this Policy and the Hall of Fame Agreement.

- 16.2 Inductees shall conduct themselves in a manner fitting of a current or former Coach, Manager, Player, Referee and/or Support Personnel who has been publicly acknowledged for their outstanding achievement to football. Standards are detailed in the HOF inductee welcome pack.
- 16.3 If any inductee's conduct is called into question, this will be referred to the NFM's Board of Trustees for review.
- 16.4 Once inducted, Inductees consent to being bound by all Applicable Laws, Football Rules, Data Protection Legislation and/or any other rules or regulations in place under the auspices of the NFM from time to time.
- 16.5 Inductees shall:
  - 16.5.1 fully comply with this Policy;
  - 16.5.2 cooperate promptly and in good faith with the NFM;
  - 16.5.3 be respectful and behave in a correct and proper manner (including not abusing, neglecting, harming or discriminating others or act in a way that may be interpreted as such) including by not doing anything which brings the sport of football, the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
  - 16.5.4 inform the NFM of any criminal offence or convicted which may adversely affect the reputation of the sport of football, the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
  - 16.5.5 not make any public statement (whether verbally or in writing) which is defamatory or derogatory in relation to the NFM including its representatives, staff and employees and the NFM's partners including its commercial partners into disrepute;
  - 16.5.6 to the fullest extent permitted and required under Data Protection Legislation and other laws of the United Kingdom (and any other applicable jurisdictions) consent to the collection, processing, disclosure, and use of information (including their sensitive personal information) as required to implement and apply this Policy effectively and efficiently; and
  - 16.5.7 follow the procedures set out in this Policy and not to bring any proceedings in any court or other forum that are not set out in this Policy.

## 17. **Compliance**

- 17.1 The NFM shall maintain a confidential register of Nominees and Inductees.
- 17.2 In addition to the general power to monitor continuing compliance, the NFM may investigate, at any time any circumstances that indicate actual or potential non-compliance with this Policy and/or the Hall of Fame Agreement.

## 18. **Suspension**

- 18.1 In accordance with this Policy and the Hall of Fame Agreement, the NFM reserves the right to suspend a Inductee from the Hall of Fame, if:
  - 18.1.1 the Inductee fails, refuses or neglects to perform any of the obligations under this Policy and/or the Hall of Fame Agreement; or
  - 18.1.2 is otherwise in breach of any material obligation, undertaking or warranty contained within this Policy and/or Hall of Fame Agreement and where such breach is capable

of remedy, fails to remedy the same within fourteen (14) days of receiving written notice to do so.

- 18.2 The suspension will last as long as the event causing it plus a further reasonable period to enable the NFM to prepare to resume the inclusion of the Inductee within the Hall of Fame.

## 19. **Termination**

- 19.1 The NFM may terminate an Inductee's Hall of Fame induction in accordance with this Policy and the Hall of Fame Agreement where:

19.1.1 information that is provided pursuant to this Policy and namely the Selection Process is inaccurate or misleadingly;

19.1.2 an Inductee fails to cooperate fully and in good faith with efforts to determine their continuing compliance with this Policy and/or the Hall of Fame Agreement; or

19.1.3 there has been any other breach of or non-compliance by an Inductee with this Policy and/or the Hall of Fame Agreement.

## 20. **Data Protection and Confidentiality**

- 20.1 All cases arising under this Policy and in particular all Nominee and Inductee information provided to the NFM under this Policy will be dealt with in strict confidence at all times in accordance with the provisions of Data Protection Legislation and NFM policies as in place from time to time.

- 20.2 So far as is practicable, confidentiality will be maintained at all times in respect of all those involved in any process arising under this Policy unless there is an overriding obligation in the interests of the Nominee and Inductee and safety for such information to be shared with other interested parties. Any such information shared shall be on a need-to-know basis only.

- 20.3 The NFM will not comment publicly on the specific facts of a Nomination except in its absolute discretion in response to public comments attributed to the Nominee or Inductee involved or their representatives.

- 20.4 The Selection Panel will be required to sign an appropriate conflict of interest declaration and confidentiality undertaking in relation to their work carried out pursuant to this Policy.

## 21. **Miscellaneous**

In no circumstances will the NFM, the Selection Panel, or any of the NFM's employees, officers, agents, representatives, or other persons involved in the administration of this Policy be liable in any way for any acts done (or omitted to be done) in good faith in connection with the administration of this Policy to the extent permitted by Applicable Laws.

## Appendix 1 -

### Nomination and Selection Timetable

	Nomination Window	Longlisting Deadline	Shortlisting Deadline	Exec Board Decision
Period 1	January –March	May	June	July
Period 2	May –July	September	October	November
Period 3	Sep – November	January	February	March

## Appendix 2

### Nomination Form

National Football Museum  
Hall of Fame

#### Nomination Form



#### Your Details

Name of person nominating ("Nominator")	
Address	
Email	
Contact phone number	
Relationship to Coach, Manager, Player, Referee and/or Support Personnel ("Nominee")	

#### Your Nomination (the nominee)

Name of the Coach, Manager, Player, Referee and/or Support Personnel you are nominating for the Hall of Fame	
Address	
Email	

Please note: All eligible Nominees will be notified in writing of their Nomination into the Hall of Fame. Nominees are given the option to withdrawn from the process.

Please explain how the Nominee meets the Hall of Fame Eligibility Criteria (as contained within Clause 10 of the Hall of Fame Eligibility and Selection Policy). How has the Nominee made a significant contribution to the development of English football? [Max 500 words]

Tell us why your Nomination should be considered for the Hall of Fame. What defines the Nominee's towards English football as outstanding? [Max 500 words]

Is there anything else you would like to add to support your nomination? [Max 250 words]

--

I confirm the information included with this Nomination form is correct to the best of my knowledge.

Signed:

--

Date:

--



## Appendix 3

### Scorecard

National Football Museum  
Hall of Fame Scorecard



Please score all applicable Hall of Fame principles out of 20 based on the supporting evidence submitted on the Nomination Form.

Do not score principles that aren't referenced on the form - the total score is adjusted accordingly (as nominations can be based on any (not all) of the principles).

Name of Nominee

Impact score



**Principle 1: Achieved significant success with a Club and/or the English national programme**

Including considerable competitive achievements in elite English football as a Player, Manager and/or Support Personnel

Impact score/20

0

Judges comments:

**Principle 2: Changed the game for the greater good**

Significantly contributed to the ongoing development of English football, acting with integrity to enhance the diversity, inclusivity and positive impact of the game

Impact score/20

0

Judges comments:

**Principle 3: Pioneered or championed inclusion and/or diversity (directly or indirectly)**

Actively advocated for football to be accessible for all

Impact score/20

0

Judges comments:

**Judges' Choice** - Up to 5 points can be awarded at judges' discretion for an achievement fitting of a Hall of Fame inductee.

Impact score/20

0

Reason for award:

Points

0

Number of Criteria

0

Mean

#DIV/0!

Judges Choice

0

**Total Score**

**#DIV/0!**

To achieve average (mean) score

## Appendix 4

### Selection Process Flow Chart

National Football Museum

#### Hall of Fame – Selection Process Flow Chart

